

2023 AGM MINUTES

Location:	SFX CC
Date:	Wednesday, November 13, 2024
Time:	7:00PM

Board Members in attendance: Stephen Trask, Patrick Daly, Colleen Cook, Ashly Hyde, Matt Tremblay
Kerry Elias, Denis Fleury

Community members: Sign-up sheet saved on file and online joiners recorded.

- I. Call to Order
 - a. Quorum has been met via in-person and Instagram live
 - b. Time 7:26 PM

- II. Motion to accept 2022 Minutes
 - a. Printed, distributed and available online
 - b. Attendees provided opportunity for review of 2022 minutes
 - c. Motion to accept: Terry Leslie
 - Majority approved and carried: Danielle Vaillant, Holly Desrosiers

- III. Introduction of Current Board Members
 - a. Stephen Trask - President, Rink, Grounds and Maintenance (2022-2024)
 - b. Patrick Daly - Vice President, Fundraising (2023 -)
 - c. Colleen Cousins - Treasurer (2023 -)
 - d. Ashly Hyde - Secretary, Social Media, Programs (2023 -)
 - e. Kerry Elias - Rentals (2023 -)
 - f. Denis Fleury - Renovations (2021 -)
 - g. Matt Tremblay - Sub Committees, Events (2023 -)

- IV. President's Report - Stephen Trask
 - a. See attached
 - b. Thanked departed members: Ashley Reay, Kristen Legault, Brian Wolfe, Norm Alain
 - c. Motion to accept: Joel Martens. Second: Patrick Daly. Motion carried.

- V. Financial's Update
 - a. Presentation - see attached
 - b. Motion to accept: Joel Martens. Second: Chelsea K + others (virtually). Motion carried.

VI. Sub-Committee Updates

- a. Renovations - see attached
 - *Denis Fleury*
- b. Grounds, Maintenance - see attached
 - *Stephen Trask*
- c. Programs - see attached
 - *Stephen Trask*
- d. Rentals - see attached
 - *Stephen Trask*
- e. Events - see attached
 - *Matt Tremblay*
- f. Fundraising - see attached
 - *Patrick Daly*
- g. Social Media - see attached
 - *Ashly Hyde*
- h. Motion to accept: Joel Martens. Second: Gillian M + others (virtually). Motion carried.

VII. Questions From The Public

- a. Has there been any progress with the RM working on hiring a program manager?
 - We have requested and presented to the RM but this has not yet been answered or given a yes.
- b. What is daycare paying a month?
 - \$800/month. Fixed amount for 5 years. Open to negotiations for future planning. It is a partnership. We are working together. They can apply for grants that are mutually beneficial.
- c. Suggestion: change table in washrooms
 - These and accessible washrooms are a part of our renovation plans
- d. Suggestion: charge for Breakfast with Santa
 - Board agrees that this is a "give back" event with donations from local companies. Many have agreed to donate with the understanding that this is a free event to the community.
- e. Suggestion: text message subscription service
 - Definitely something we will look into!
- f. Do we have any money to fix the zamboni?
 - We can consider paying for parts. We are looking for possible
- g. Suggestions: Brownies and Girl Guides
 - We would love to host this opportunity. You are more than welcome to take that on. We just need volunteers!

VIII. Election of Board Members

a. Stephen has nominated:

- Ashly Hyde
- Patrick Daly
- Colleen Cousins
- Kerry Elias
- Matt Tremblay

b. Motion to accept: Stephen Trask. Second: Joel Martens. Motion carried.

c. Nominations

- Shannon Mott
- Danielle Vaillant

IX. Meeting Adjournment

a. Time: 8:37 PM

- Thank you to Terry Leslie for taking on Chair Person.

Attachments

President's Report - Stephen Trask

An AGM did not happen in 2023

- Uncertainty related to the financial reports
- Decision made to forgo the 2023 AGM in Spring to focus on providing stability to the community and deliver an accurate financial report at the 2024 AGM

Bringing the Club Back to Life

- I joined the CC Board as the outgoing board was navigating COVID and the challenges it brought
- The new board was tasked with reviving the Club and bringing the community back to utilize and enjoy the space again
- Overall, there have been many successes, and we feel the community has shown up and supported the numerous events
- There is still plenty of work to do, and we are hoping for even more support and attention from the community; after all this is the community's space

Board Members Resigned during my term

- Ashley Reay 2019-2023
- Kristen Legault 2022-2023
- Brian Wolfe 2022-2024
- Norm Alain 2022-2024
- The named board members moved on during my term and I would like to extend my appreciation for their contributions.

Board Members Appointed during my term

- Patrick Daly
- Matt Tremblay
- Ashly Hyde
- Colleen Cook
- Kerry Elias
- A sincere thank you to each of you for stepping up when it really mattered. This A+ team of board members have, and continue to, sacrifice their valuable time and energy to keep the club running. There have been many challenges and the resiliency of these people to push through and make the impossible happen is truly special. Thank you, all of you, for putting up with me; I believe the sky's the limit for

Partnership with the Daycare

- The partnership with the daycare has been mutually beneficial

- The club can handle day-to-day costs and operations more effectively
- Additional daycare and school-age spaces provided to support community families
- The board is looking forward to an ongoing relationship with CKLC, focused on improvements to the space and enhancing the experiences of the children and families of St Francois Xavier

We Need Your Help

- The board has a shared view of bringing the community together
- There is an ongoing cycle of board members burning out and leaving prematurely

Next Steps

- I really hope this meeting is an opportunity to build on the strong foundation that the current board members have established and push the club up to greater heights. This starts with the people in this community – **volunteer** – we need all the help we can get.

Treasurer's Report - Colleen Cook

Final summaries attached. Closed with balance close to 30k. Revenue has gone up 18k, but costs have also gone up. Net profit loss of 13k (architect plans, etc.) Daycare helps cover a majority of Hydro. RM covers insurance, property tax, internet.

Wrote and applied for 4 grants. Have 1 response.

Renovations - Denis Fleury

For some background for those who are not aware. We have previously complete plans for a major renovation of the interior of the building to provide more washrooms and a commercial grade kitchen. This has been useful in applying for grants and knowing where to spend our time and money until we have enough funds to pull the trigger on the reno. In 2022 we anticipated the reno to cost between 1.2 and 1.4 million. We applied for a few larger grants but were not successful. However, we continue to apply for grants and fundraise. The online fundraising sits at about 900\$ and the funds collected by the RM is also about \$900. Donations have slowed down to a halt in the past year. We will be using the funds collected by the RM to pay for a portion of the work we recently completed as this will serve as part of the master plan of the renovation.

We recently received word that we have been awarded a grant to replace the flooring in the club. I will be spearheading this and have already begun exploring options. These funds

will pay for the asbestos abatement of the existing flooring as well as for new flooring throughout the building.

Since the last AGM the club has upgraded its access control to the main entrance and to the south/west entrance. We can now program access codes or pins remotely which helps the rentals person immensely. It also helps ensure the doors are locked when they need to be. The south/west entrance is used on a daily basis by the daycare's before and after school program. We no longer need to manage keys or run to the club to manage access pins. The south/west door was also replaced and an automatic door operator was added. The access controls did receive a major setback when someone decided to vandalize the club and rip the new keypads off the wall. Fortunately, the community came through and with donations we were able to pay for replacement keypads and we are looking into purchasing security cameras with the remaining funds.

To help monitor and control the temperature in the building, smart thermostats were added. Now we can ensure the furnaces are functioning without having to be on site as well as monitor that the temperature has not been set to one extreme or another unintentionally. The board members who have the app downloaded on their phone also receive notifications if a power outage occurs.

The partnership with the daycare is proving to help in some of our recent upgrades as they have been able to assist with some funding that they've been able to apply for and we look forward to more of the same in the years to come.

Rink, Grounds, Maintenance Report - Stephen Trask

Rink

- The rink is on life support
- Boards have been pushed down and puck boards have been removed (many dangerous edges)
- Zamboni is in rough shape; Denis Fleury graciously donated a lot of time and effort to repair the water tanks, but the cutting blade and height adjustment is seized and needs attention
- A lot of work needed and no money

Grounds

- A dangerous hole has been filled with gravel
- The RM donated gravel and spread it to help maintain the parking lot
- Old, rotten garbage bins were removed, and recycle carts were painted to prevent rodents from getting in

Maintenance

- Replaced lights in main hallways, replaced failed taps in Men's washroom and sewer pump

Programs - Stephen Trask

Spring sports (soccer and baseball) have been much the same the past 2 years. Programming needs a dedicated individual. No requirement to be a board member. Requires hands-on work in the lead up to, and during, the seasons.

Rentals - Stephen Trask

Post-COVID, rentals have grown and stabilized!

- Average 5-8 rentals per month
- Rental pricing and policies have been revised to reflect market value and trends

Events/Programs - Matt Tremblay

This year, our community club has been a hub of activity, hosting a variety of events that brought our community together and fostered new connections. A highlight of the season was Breakfast with Santa 2023, our most notable event, where we gifted over 60 children with toys and raised over \$300 for local Hamper drives, with help from local business sponsorships. Due to its success, we're expanding the event for 2024, adding a second seating and aiming to host over 200 attendees this December.

Our community also celebrated a historic milestone with the 200th Grantown Celebration. A local committee worked hard to organize this memorable event, and our club was proud to host the beer gardens, main stage, and food trucks. This celebration also opened the door to exciting future partnerships, including a collaboration with Transcanada Brewery.

This year was one of learning and growth, as we explored different types of events. While some events were financially profitable, the real focus was on building community relationships. Feedback and attendance have shown that kid- and family-friendly events consistently attract the largest turnout, making them a key focus for future programming.

Looking ahead, we aim to create more consistency in our event offerings, with frequent events like BINGO and Pickleball becoming a staple of our programming. Programs such as dance or yoga are others that we really want to get back into the club for all ages. Additionally, we are considering hosting more senior-focused events, providing opportunities for all generations in our community to connect and engage.

Ultimately, all these aspirations for the club and community building takes a team of volunteers that are willing to help out, whether just a little or a lot, it makes a difference for

everyone! Our newly formed sub-committee has helped out immensely and also hosted recent events in the past 6 months and it has been great to have some fresh, new ideas. All and all, we want the club to keep being a focal hub for the community, we want to provide something for everyone to enjoy!

Fundraising - Patrick Daly

The Fundraising Committee has had a productive and successful year with a variety of initiatives. Below is a summary of our key activities:

1. Fall Fundraiser (November - December 2023)

In late 2023, we organized a fundraiser featuring a selection of local products, including Coal and Canary Candles, Jacked Up Jill Coffee, Happy Dance Hummus, and WestSide Sauces. This initiative proved to be very successful, generating a total profit of just over \$700.

- WestSide Sauces was the standout product, contributing over \$215 in profit with 64 bottles sold.
- Overall, the fundraiser was well-received and helped raise significant funds for our Club.

2. Spring Clothing Fundraiser

In the spring, we launched a clothing fundraiser partnering with Cabin Street featuring a new logo for the Club. The response from the community was overwhelmingly positive, and we raised \$534 in profits.

3. Fall Clothing Fundraiser

Our most recent clothing fundraiser, which included toques and prints in addition to the original items, closed last month. Orders are expected to arrive by the end of this month, and we anticipate orders will be picked up in the next 2 weeks. This fundraiser raised an additional \$427.

In total, the Fundraising Committee has raised approximately \$1,661 this year through a combination of product sales and clothing initiatives. We look forward to continuing this momentum and appreciate the community's ongoing support in helping us achieve our fundraising goals.

Social Media - Ashly Hyde

During my one year on the board, I have successfully contributed to the growth of our social media platforms. Our Facebook following has increased by 33%, reaching a current total of

676 followers. On Instagram, we now have 469 followers. We've also seen growth in our email subscriptions, with over 70 individuals now receiving updates through our website.