

St. Francois Xavier Community Club

2020 Annual General Meeting Minutes

Date: September 16, 2020

Board Members in attendance: Michelle Pinette (recorder), Glen Dyck, Joel Martens, Stephanie Carvalho, Lorraine Friebth, Joerg Zimmerman, Paul Gillis, Ashley Reay, Rita Tully

Community Attendance: Terry Leslie (chair), Gabby Piche, Christine Gillis, Joshua Brand, Lisa Tallaire, Reg Regnier, Robert Penner, Lee-Anne Brewer, Jaclyn Belton, Abby Warkentin, Lori Dyck, Marie Tully, Denis Tully

1. Call to order
 - a. 18h37
 - b. Quorum has been met

2. Motion to Accept 2018 Minutes
 - a. Attendees provided opportunity for review of 2018 minutes
 - b. Motion to accept: Lee-Anne Brewer, Second: Jaclyn Belton. All in favor.

3. Introduction of Current Board Members
 - a. Board members introduced themselves and indicated the various sub-committee liaison and executive positions they hold.

4. President's Report – Glen Dyck
 - a. Presented – see attachment
 - Thanks extended to all those who are in attendance given the circumstances. Thanks also extended to all board members and sub-committee members.
 - Michelle Pinette has been with the board for three and a half years, and Paul Gillis has been with the board for two years- their terms were up in April and stayed on until the Annual General meeting.
 - The 2019/2020 year started off successfully, great AGM, more than one hundred kids participating in spring sports, pickleball three times per week, introduced karate, no-cost early child playgroup, studio 26 offering Zumba and Monkeynastics, private rentals, End of Summer Bash & Kid's Carnival, and two two-hundred sittings at the fall supper. Many thanks to all the volunteers.
 - Many grants were applied for, not all were successful. Thanks to Penny and a long-time supporter by Community Futures. The funding they provided allowed the board to continue with renovation

plans. A grant from Noventis and donation from the RM allowed the board to have the hockey rink paved. This was an important initiative, thank you to Joerg for spearheading.

- In mid-March 2020 COVID-19 hit and everything changed. The board closed the community club doors on March 16th for six months. In August 2020 the board contemplated partially opening the club but Manitoba witnessed a spike in cases leading to the board's decision to keep the club closed until October 1st, 2020 and re-evaluate then. The board did not want to underestimate compliance steps, and in evaluating a potential reopening, the cleaning, sanitizing, and other compliance steps seemed too much for a group of volunteers. The board has continued to have monthly virtual meetings via Zoom. Please stay tuned via social media and on our website for new updates.
- The board encourages community members to please provide feedback and suggestions, all contributions are appreciated. Thanks to Terry for chairing yet another AGM. Gratitude expressed to the board for sticking together this year.

b. Motion to accept: Lori Dyck, Second: Robert Penner. All in favor.

5. Financial Report – Rita Tully

- a. Details of the profit and expense report reviewed.
- b. The club ended December 31, 2019 without losing or making money. The prime objective as good stewards is to break even which the board was able to achieve.
- c. Thanks to Theresa Montgomery for auditing the reports. She rose up to the occasion.
- d. In Rita's first year of term, the bookkeeping system was converted to Wave and all processes now use Wave. Online payments are accepted through Wave. This has decreased handling of cash and cheques.
- e. A paperless documentation was implemented and future plans are to expand the system. Sports registrations were completely online including payment creating efficiencies and convenience. This will be the new norm for large scale registrations of this nature.
- f. Creating budgets for each committee is a goal for the future when things are more predictable. But in the meantime current financial statements have a comparative from the previous year.
- g. Appreciative of the support from the RM and residents of the community.
- h. Motion to accept: Lori Dyck, Second: Robert Penner. All in favor.

6. Sub-Committee Reports

- a. Events - Lorraine Friebth

- This is the first board Lorraine has been on and was intimidated by the formality. But, after the first year, she realized that it is simply a group of people working together and volunteering time. It's quite fun! The community club held many events this year.
 - Kristi Braun led the community craft sale.
 - The board partnered with the Historical Society and the local Girl Guides group to put on the Remembrance Day Luncheon.
 - In the winter the club hosted a breakfast with Santa and two lunch skate dates.
 - The club obtained a liquor license this past year which allows flexibility in what events and gatherings the club can offer.
 - Since COVID-19 the events committee has struggled on how to continue to host events to raise funds and how to keep a sense of community togetherness while socially distancing. Thanks to those who participated in the coffee campaign. All money raised is going directly to the community club. Headingley library will team up with the club to do a story book walk/bike pathway once the idea is approved by the RM. A clothing campaign is being looked into, but nothing is confirmed yet. The events committee encourages all community members to send ideas on how to keep momentum and togetherness during these times. Please email sfxccevents@gmail.com.
- b. Fundraising & Grants - Joerg Zimmermann
- Six grants were applied for the year, and three were successful. Thanks to Penny at Community Futures, Noventis, and the RM of St. Francois Xavier. These grants allowed for the paving of the rink as well as the ability to further the club renovation plans.
 - Fundraising for the club is necessary otherwise basic costs cannot be covered. The board's major aim for fundraising will be for renovations. In order to apply for large grants to help cover renovation costs, the club needs to set aside money as many grants require matching funds given.
 - The club can survive with COVID-19 hampering events that would otherwise provide fundraising due to a small reserve. However, capital projects will not go forward without fundraising.
 - The fundraising and grants committee encourages anyone to join the board or the committee that would have an interest and desire in writing grants or fundraising.
- c. Maintenance - Paul Gillis
- The committee has been responsible for the upkeep of the building and keeping it operational. Currently there is only one committee member and new members are needed. There are large fixes in the

near future, the heating system being one. Thank you to all the volunteers over the past year.

d. Programs - Glen Dyck

- The programs that had been offered this past year were outlined in the President's message. This is the second year working with the programming committee.
- Kids in the community enjoyed various programming: spring sports, playgroup, Monkeynastics, and karate. Pickleball continued to be a longstanding program in the community meeting three times per week.
- Hockey rink shinny open to all community members. The rink lights are accessible, and the warm up shack is always open. Looking forward to programming opportunities the paved rink will provide the community.
- The club hosted a Blood Donor Drive last October. Unfortunately the January Blood Donor Drive was cancelled due to the club being too cold. There were challenges with the furnaces keeping up to the frigid weather.
- Thanks extended to the sub-committee. 2020 spring sports were set up and refunds to 100+ people needed to happen due to COVID-19. Thanks to Lori Dyck, Janis Fleury, and Amber Dyck who helped. The online system worked well, making the refunds simpler than it could have been.
- If there are any program related suggestions, please email sfxccprograms@gmail.com.

e. Rentals - Stephanie Carvalho

- First year on the board, and there weren't a tremendous amount of rentals. March 15th was the last rental before the club was closed due to COVID-19.
- Continue to use the walk-through checklist system.
- Rentals inquiries and correspondence can be made to sfxccrentals@gmail.com.
- Rentals are closed until October 1st, however if there is a date you would like to reserve after October 1st, please be in touch and your reservation will be put in the calendar in case the club opens.

f. Rink & Grounds - Joerg Zimmerman

- The paving of the rink was the highlight of the year. It improved the way of flooding the rink making it fairly easy this year as elevation issues did not need to be covered to make the ice level.
- Many volunteers helped out with flooding the rink and clearing the ice including a few that can now run the Zamboni.
- The rink lights were on quite a bit last winter, and the rink seemed to have a good amount of usage.

- Over the summer there were quite a few kids playing roller hockey which achieved the goal of increased use of the rink.
 - Events aren't possible right now but otherwise the End of Summer Bash would have been held on the asphalt.
 - Other ideas for the future include a skate park or possibly tennis in the summer. The RM has agreed to equip the club with fibre internet creating a possibility of viewing sporting events.
 - Over the summer, some trailers were parked on the club grounds which is not typically something the club would allow. However when Maple Leaf approached the club to park some trailers, the board voted in favour as it recouped some income loss due to COVID-19. The trailers should be gone by the end of the week.
 - The ice will go in the rink to ensure the community has an outdoor place to be active. The plan is to have the ice in fairly early. However, the board will have to evaluate whether the warm-up shack will be opened or not.
 - The rink and grounds committee is hopeful to have a maintenance day this fall depending on COVID-19.
 - Thanks to everyone that volunteered and helped to make the rink successful. Community members are encouraged to help out on the committee to shovel snow, clear the rink, and maintain the Zamboni. Every little bit helps. Please be in touch with sfxclub@gmail.com to volunteer.
- g. Social Media - Ashley Reay
- Ashley joined the board because she was newer in the community and found volunteering was a great way to meet new people.
 - The website recently went live with a new platform from godaddy to weebly. This change will save time and money, providing a more professional look and allowing more applications. The plan is to evolve the website more and make information more readily available at www.sfxcc.com. Please feel free to reach out to the social media committee on the contact page.
- h. Renovations - Joel Martens
- The renovations committee has made positive gains to further renovations of the club. The board has an idea of what work is wanted but solid plans are needed to further determine overall project costs.
 - In your package, there are two renderings that were completed by Denis Fleury, a local community member. He has been paid and also donated time to complete these plans. Many thanks to him.
 - The fundraising committee would like to stress that these are plans, but changes can be made with community input. The priority has been finding ways to keep existing systems (ie. mechanical and

electrical) to keep costs down all the while creating a more user friendly and updated space.

- There is a lot of work to do in terms of fundraising. The committee is looking at a phased approach to keep costs manageable. Looking forward to assistance from community members in the future.
- i. Motion to accept: Joshua Brand, Second: Reg Regnier. All in favor.

7. Penny from Community Futures Plains

- a. Penny works with a lot of committees and she feels that the SFXCC board is one that does this because they love the community and being involved. She applauds all the volunteers that help make this little place shine.
- b. Community Futures Whitehorse Plains is a non-profit funded by the government that offers business advice, assistance with creating business plans, loans, help throughout the lifespan of the business, offers creative community growth grants and COVID-19 recovery grants. This past year four \$5000 grants were awarded. Community Futures Whitehorse Plains also runs the Shop Local Win Big program at various craft sales throughout the region.

8. Questions from the Public

- a. Without having any events for the past six months, what financial position will the club be in for the next six months?
 - The club has been around for a very long time and over the lifespan it has had an amazing history of future minded prudent people. We have \$35,000.00 in our savings account which is a surplus and it is currently paying bills. Our hydro averages \$750 per month. The current board is keenly aware and grateful of the contributions. This buffer is keeping the club running, but the board doesn't want to use it all up. During COVID-19 the RV rent and running the coffee drive is helping to pay some bills.
- b. What comprises the nearly \$10,000.00 in building expenses?
 - This amount reflects the 2019 calendar year and includes the cost for a fire alarm upgrade as well as \$3,000.00 in club cleaning expenses. The current financial statements were very recently reviewed by the board and while the club does not have it's normal revenue, it also does not have the costs. Finances are being watched very carefully. Thank you for the questions.

9. Election of the Board of Directors

a. Board Members entering the 2nd year of their term:

Glen Dyck 2018 - 2021

Ashley Reay 2019 - 2021

Stephanie Carvalho 2019 - 2021

Lorraine Frieboth 2019 - 2021

Rita Tully 2019 - 2021

b. Nominations (term renewal):

Joerg Zimmermann 2017 - 2022

Joel Martens 2018 - 2022

- Motion to accept: Robert Penner, Second: Christine Gillis. All in favor.

c. Nominations from the floor:

- Motion to nominate Robert Penner. First: Lori Dyck, Second: Jaclyn Belton. All in favor.
- Motion to nominate Jaclyn Belton. First: Lee-Anne Brewer, Second: Robert Penner. All in favor.
- Motion to nominate Lee-Anne Brewer. First: Jaclyn Belton, Second: Robert Penner. All in favor.

d. Board members ending their term:

Michelle Pinette 2017 - 2020

Paul Gillis 2018 - 2020 (remaining on maintenance sub-committee).

10. Thanks to Board Members

- a. Small token of appreciation provided to the outgoing board members.

11. Meeting Adjourned 19h44

- a. Motion to accept: Lori Dyck, Second: Robert Penner. All in favor.